

**Authorization For Payment**  
**St. Timothys United Methodist Church**

For	Date:
Office	Check #
Use Only	Acct #

**Date:** \_\_\_\_\_

Account #	Amount	Amount	Description
<b>Total</b>			

Mileage Instructions: Include destination and total miles in the description. Compute the amount at the rate of \$.28 per mile

**Please Reimburse:** \_\_\_\_\_

**Dollars: \$** \_\_\_\_\_

**Approved By:** \_\_\_\_\_

Remember to attach all receipts to this voucher

Acct.	Description	Approval	Acct.	Description	Approval
5120	Waterloo Urban Min	Missions Chair	5500	Mission Program	Missions Chair
5130	Mission Priority	Missions Chair	5505	Youth Program	Youth Director
5140	Community Meals	Missions Chair	5510	Educ. Supplies	Ed.Chair/Ed Assoc
5300	Office Expenses	Adm. Asst.	5515	Lay Person Training	Ed.Chair/Ed Assoc
5315	Members to IA Conf	Finance Chair	5520	Church School Spec. Ev	Ed.Chair/Ed Assoc
5335	Pastor Travel	Staff Parish Chair	5525	Ministries Council	Ministries Coun. Chair
5340	Adm. Travel	Staff Parish Chair	5530	Nursery	Ed.Chair/Ed Assoc
5345	Youth Dir. Travel	Staff Parish Chair	5535	Church Camp Support	Ed.Chair/Ed Assoc
5350	Staff Continuing Ed	Staff Parish Chair	5540	Confirmation Program	Ed.Chair/Ed Assoc
5365	Discipleship Travel	Staff Parish Chair	5545	Worship Supplies	Worship Chair
5400	Property Insurance	Trustees Chair	5550	Music Supplies	Worship Chair
5410	Property Maintenance	Trustees Chair	5555	Special Music	Worship Chair
5420	Janitor's Supplies	Trustees Chair	5560	Guest Speakers	Worship Chair
5430	Utilities & Telephone	Trustees Chair	5565	Reaching & Receiving	Reaching & Rec. Chair
5600	Capital Expenditures	Trustees Chair	5570	Promotional Supplies	Finance/Adm Asst.
5650	Gifts & Mem. Exp	Gifts & Mem. Chair	5575	Chinese Ministries Exp	Ruth Yan
			5580	Stewardship Crusade	Finance Chair
			5585	Unbudgeted Expenses	Finance Chair